

DRAFT

**Sea Cliff Village Library (the “Library”)
Minutes of the Meeting of the Board of Trustees (the “Board”)
April 9, 2013 7:00 p.m.**

Trustees: Frank Murray- President
Jennifer Scheffel- Vice-President
Roseann Gertler – Secretary
Kim Hertlein – Treasurer-Absent
Ron Doering- Asst. Treasurer-Absent
Angeleta Dhandari-Donovan-Absent
Lilli Scott

Library Management: Arlene Nevens, Director
Camille Purcell, Assistant Director
Ann DiPietro, Children’s Library Coordinator

Village Representative: Ed Lieberman, Trustee, Village of Sea Cliff-Absent

Mr. Murray presided and Ms. Purcell acted as secretary.

Mr. Murray called the meeting to order at 7:16 p.m. At that time, a quorum was present.

- 1. Approve Minutes of the Meeting of the Board of Trustees held on March 12, 2013.**
The minutes of these meetings were circulated in advance of this meeting. Following discussion, and upon motion duly made by Roseann Gertler and seconded by Lilli Scott, the following motion was adopted:

RESOLVED, that the minutes of the meeting of the Board held on March 12, 2012 substantially in the form circulated by email and as attached hereto as Exhibit A, be, and hereby are, approved. Motion passed unanimously.

- 2. Treasurer’s Report: Postponed**

- 3. Buildings and Grounds Report:**

President Murray presented his report on the state of the libraries. The president of the Library Board, Library Director, Assistant Director and Children’s Library Coordinator met with John Mirando and Drew Lawrence to discuss the planned improvements to the Children’s Library.

- 4. Library Director’s Report:**

The Library Director presented her report attached hereto as *Exhibit B*. The Board vote on the digitization of the Sea Cliff News has been postponed pending further discussion.

We have received a grant of \$2250 for programs from Assemblyman Lavine.

Estimates for the furniture for the Childrens Library are included in the Director’s Report.

Leftovers for the Library raised \$658.

The Library will be renewing the MOMA and Intrepid passes from the Museum Pass line in the budget.

Statistics for circulation are attached: YA fiction and non-fiction circulation numbers have shown marked improvement.

The next Library Board meeting will be on May 14, 2013 at 7pm.

5. Children's Library Coordinator Report:

Ann DiPietro presented her report to the Board, attached hereto as *Exhibit C*. Program attendance for the third grade book group has been steady and increasing. Programming will forthcoming for summer programs.

6. NYS Annual Report:

Each year New York libraries must submit a report to the state which the Board must approve. It consists of statistical analysis of the library's collection, circulation, programs and finances.

Resolved that the Sea Cliff Village Library Board of Trustees has reviewed and accepted the 2012 NYS Report.

Motion approved by: Jennifer Scheffel, Seconded by: Roseann Gertler. Motion passed unanimously.

Adjournment:

The President asked if there were any other matters to be addressed. He stated that the next regular meeting of the Board would be held on **Tuesday May 14, 2013 at 7:00 pm**. There being no further business to come before the Board, the meeting was adjourned at approximately 7:15 p.m.

Roseann Gertler

Roseann Gertler
Secretary