

**Sea Cliff Village Library (the “Library”)
Minutes of the Meeting of the Board of Trustees (the “Board”)
May 14, 2013 7:00 p.m.**

Trustees: Frank Murray- President
Jennifer Scheffel- Vice-President
Roseann Gertler – Secretary
Kim Hertlein – Treasurer
Ron Doering- Asst. Treasurer
Angeleta Dhandari-Donovan
Lilli Scott

Library Management: Arlene Nevens, Director
Camille Purcell, Assistant Director
Ann DiPietro, Children’s Library Coordinator

Village Representative: Ed Lieberman, Trustee, Village of Sea Cliff

Mr. Murray presided and Ms. Purcell acted as secretary.
Mr. Murray called the meeting to order at 7:02 p.m. At that time, a quorum was present.

1. **Approve Minutes of the Meeting of the Board of Trustees held on April 9, 2013.**
The minutes of these meetings were circulated in advance of this meeting. Following discussion, and upon motion duly made by Roseann Gertler and seconded by Lilli Scott, the following motion was adopted:

RESOLVED, that the minutes of the meeting of the Board held on April 9, 2013 substantially in the form circulated by email and as attached hereto as Exhibit A, be, and hereby are, approved. Motion passed. Angeleta Dhandari-Donovan and Ron Doering abstain.

2. **Treasurer’s Report:**

Having reviewed all vouchers and supporting documentation in Warrant 476, voucher 20130617 to 20130643, amounting in the aggregate to \$51,455.56 and Warrant 476A, voucher P#20130616 amounting in the aggregate to \$195 and Warrant 477, voucher 20130891 to 20130919 amounting in the aggregate to \$26,775.40 and Warrant 477A, voucher P#20130920 amounting in the aggregate to \$195, I move that the Board of Trustees of the Sea Cliff Village Library approve such warrants.

I move that the Sea Cliff Village Library Board of Trustees approve such warrants. Motion duly made by Kim Hertlein, and seconded by Angelta Dhandari-Donovan. Motion passed unanimously.

3. **Buildings and Grounds Report:**

President Murray presented his report on the state of the libraries. The Board of Trustees presented the history of the Children’s Library Renovation to the library’s new Village Liaison,

Ed Lieberman. We are awaiting word back from the Mayor and Village Administrator regarding funding for the project.

4. Library Director's Report:

The Library Director presented her report attached hereto as *Exhibit B*.

The Board voted to approve the digitization of the Sea Cliff News.

The Board of Trustees of the Sea Cliff Village Library hereby approves the digitization of the Sea Cliff News to be undertaken by www.fultonhistory.com. This service will be mounted on the Nassau Library System's server. Motion duly made by Ron Doering and seconded by Roseann Gertler.

Assemblyman Charles Lavine, has informed us that we will be receiving a Grant of \$2250 for programs. We will be holding Computer classes and summer film programs for Young Adults.

The director and Trustee Dhandari-Donovan, met with Senator Marcellino. He informed them that he has some monies available for capital improvements to the Library.

Leftovers for the Library raised \$1159 for the month of April. The director would like to have a plaque made to honor Mike Lennon for all his hard work.

The Library will be renewing the Metropolitan Museum pass for \$200

Statistics for circulation are attached.

The next Library Board meeting will be on June 11, 2013 at 7pm.

5. Children's Library Coordinator Report:

Ann DiPietro presented her report to the Board, attached hereto as *Exhibit C*. The Children's Coordinator participated in the Annual Arbor Day Festival in conjunction with Sea Cliff School.

Drew Lawrence, from Village Hall, came to measure and check the floor plan for the proposed remodel.

Summer programming schedule is included.

6. Election of Officers:

Resolved that the Sea Cliff Village Library Board of Trustees:

Move to elect Frank Murray as President of the Board

Move to elect Jennifer Scheffel as Vice-President of the Board

Move to elect Roseann Gertler as Secretary of the Board

Move to elect Ron Doering as Financial Secretary of the Board

Move to elect Kim Hertlein as Assistant Financial Secretary of the Board

Motion duly made by Lilli Scott and seconded by Angeleta Dhandari-Donovan. Motion passed unanimously.

7. Holiday Schedule:

Resolved that the Sea Cliff Village Library Board of Trustees approve the Holiday Schedule for the 2013-2014 fiscal year as presented.
Motion duly by Jennifer Scheffel and seconded by Lilli Scott. Motion passed uniamously.

8. NLS Report:

Trustee Dhandari-Donovan, presented her report on the state of the Nassau Library System. The system is currently looking into funding equitability for all libraries.

9. Payroll Change:

The adopted 2013-2014 Library Budget included a 3% salary increase for all staff.

Resolution:

The Sea Cliff Village Library Board of Trustees approve a 3% salary increase for all staff for the 2013-2014 fiscal year.

Motion duly made by Roseann Gertler, seconded by Jennifer Scheffel. Motion passed unaniamously.

10. Friends of the Library:

The Friends of the Sea Cliff Library is busily planning, sorting and organizing for the book sale to be held on June 1, 2013. They have approved the purchase of an iPad for the Children's Room.

11. Adjournment:

The President asked if there were any other matters to be addressed. He stated that the next regular meeting of the Board would be held on **Tuesday June 11, 2013 at 7:00 pm**. There being no further business to come before the Board, the meeting was adjourned at approximately 8:28 p.m.

Roseann Gertler

Roseann Gertler
Secretary