

**Sea Cliff Village Library (the “Library”)
Minutes of the Meeting of the Board of Trustees (the “Board”)
October 8, 2013 7:00 p.m.**

Trustees: Frank Murray- President
Jennifer Scheffel- Vice-President
Roseann Gertler – Secretary
Ron Doering- Financial Secretary
Kim Hertlein
Angeleta Dhandari-Donovan
Lilli Scott

Library Management: Arlene Nevens, Director
Camille Purcell, Assistant Director
Ann DiPietro, Children’s Library Coordinator

Village Representative: Ed Lieberman, Trustee, Village of Sea Cliff

Mr. Murray presided and Ms. Purcell acted as secretary.
Mr. Murray called the meeting to order at 7:02 p.m. At that time, a quorum was present.

1. Approval of the Minutes from the Sea Cliff Village Library Board dated September 10, 2013

The minutes of these meetings were circulated in advance of this meeting. Following discussion, and upon motion duly made by Kim Hertlein and seconded by Lilli Scott, the following motion was adopted:

RESOLVED, that the minutes of the meeting of the Board held on September 10, 2013 substantially in the form circulated by email and as attached hereto as Exhibit A, be, and hereby are, approved. Motion passed unanimously.

2. Financial Secretary’s Report:

Having reviewed all vouchers and supporting documentation in Warrant 484, voucher 20131875 to 20131898, amounting in the aggregate to \$26,962.28, I move that the Board of Trustees of the Sea Cliff Village Library approve such warrants.

Resolved, that the Sea Cliff Village Library Board of Trustees approve Warrant 484, voucher 20131875 to 20131898. Motion duly made by Ron Doering and seconded by Roseann Gertler. Motion passed unanimously.

3. Building/Grounds Report:

Board President Frank Murray presented his report to the Board. The power washing of the Children’s Library was completed. However the Department of Public Works (DPW)

is scheduled to return to affect some masonry repairs to the building. DPW also did some landscaping work around the Children's Library.

4. Library Director's Report:

The Library Director presented the Board with her report, attached hereto as *Exhibit C*. Statistics for the downloadable media is included.

The Library received \$79.15 from eCommerce payments.

The Library received \$52.85 from Better World Books for commission on books sold.

The Library received \$2,175 in donations in memory of Jacqueline Hudak. The Friends have received \$759.

The Friends have reimbursed the Library for the Library Director's desk.

The Library Director was invited to the Sea Cliff Civic Association's New Residents event. 20 people were given library cards.

Children's Library:

NLS recommended that the Library receive the maximum amount we are eligible for from NYS. The amount listed is \$75,237. The money will not come before late Spring of 2014. John Mirando has indicated that the Mayor prefers to wait until we get "official" notification, before beginning work.

The Director attended the NLS meeting regarding Member Library Support of NLS. The NLS Board and Director presented the details of the new formula for determining support for 2015-2016. Support for 2014 will remain the same as 2013 (\$3050). If the proposal for 2015-2016 is approved, our fee will increase over the two years to \$3994.

The Director is working with the Furniture Consultant regarding the mis-sizing of the chairs in the Children's Library. The consultant indicated that she will pay for the benches that we will be ordering instead of chairs. At this time, we will not return the chairs as the cost is prohibitive. Because the stain is different on the tables and chairs, our consultant has gotten the manufacturer to give us one bench for free plus a 5% credit on the chairs. Our Furniture Consultant will credit us for the cost of one bench plus shipping and delivery on a future order.

The Library applied for Library Journal's, "Best Small Library" of the year award. The winner gets \$20,000, a featured article in Library Journal, and free attendance at the Public Library Association Conference. Two runner-ups get \$10,000 each.

The Library Director will be away beginning October 17th and returning to the Library on October 25th. The Assistant Director, Camille Purcell will be in charge in her absence.

The next board meeting will be on November 12, 2013 at 7pm.

5. Children's Library Coordinator's Report:

The Children's Library Coordinator presented her report, attached hereto as "*Exhibit D*". Fall programming began in early September. Family Book Night went off well with 17 participants. Next month's reading will be Mr. Popper's Penguins.

Mini-Mart collection was \$200.00. Many thanks to the 30 individuals who helped out throughout the day.

Saturday's Chess Nuts programming is working out well. The Coordinator is looking to extend this program through the autumn months.

Children's Furniture will be delivered on October 21st. The library will be closed the following day, Tuesday, October 22 to complete the set-up.

6. Friends Report:

The director presented the Friends of the Library report to the Library Board. The director informed the Board that the Friends will take over the Museum Pass Program on behalf of the Library. Once the Library's pass to the Vanderbilt Museum is up, the Library will recommend the Friends to purchase the Cradle of Aviation pass. The Friends will also undertake some portion of the Children's Library furniture. The annual Friends mailing will go out after Columbus Day.

7. NLS Report:

There will be an Area Meeting for Library Board of Trustees. The Board will be notified once a date has been set.

8. Village Liaison's Report:

Ed Lieberman, the Library's Village Liaison, reiterated the Village's support of the "Offbeat Artifacts", the Friends of the Library twice a month sale on the Village Green. He also suggested that when discarding Library property, the Board enacts a motion so that it is duly noted in the official Library Board of Trustee minutes.

The President asked if there were any other matters to be addressed. He stated that the next regular meeting of the Board would be held on **Tuesday November 12, 2013 at 7:00 pm**. There being no further business to come before the Board, the meeting was adjourned at approximately 8:00 p.m.

Roseann Gertler

Roseann Gertler
Secretary