

**Sea Cliff Village Library (the “Library”)  
Minutes of the Meeting of the Board of Trustees (the “Board”)  
January 8, 2013 7:00 p.m.**

**Trustees:** Frank Murray- President  
Jennifer Scheffel- Vice-President  
Roseann Gertler – Secretary  
Kim Hertlein – Treasurer  
Ron Doering- Asst. Treasurer-Absent  
Angeleta Dhandari-Donovan  
Lilli Scott

**Library Management:** Arlene Nevens, Director  
Camille Purcell, Assistant Director  
Ann DiPietro, Children’s Library Coordinator

**Village Representative:** Tom Powell, Trustee, Village of Sea Cliff-Absent

Mr. Murray presided and Ms. Purcell acted as secretary.  
Mr. Murray called the meeting to order at 7:00 p.m. At that time, a quorum was present.

1. **Approve Minutes of the Meeting of the Board of Trustees held on December 11, 2012.** The minutes of these meetings were circulated in advance of this meeting. Following discussion, and upon motion duly made by Roseann Gertler and seconded by Lilli Scott, the following motion was adopted:

*RESOLVED, that the minutes of the meeting of the Board held on December 11, 2012 substantially in the form circulated by email and as attached hereto as Exhibit A, be, and hereby are, approved. Motion passed unanimously.*

2. **Treasurer’s Report:**

Having reviewed all vouchers and supporting documentation in Warrant 473, voucher 20130038 to 20130063, amounting in the aggregate to \$21,660.11, I move that the Board of Trustee of the Sea Cliff Village Library approve such warrants.

*I move that the Board of Trustees of the Sea Cliff Village Library approve such warrants. Motion made by Kim Hertlein and seconded by Roseann Gertler. Motion passes unanimously.*

3. **Buildings and Grounds Report:**

President Murray presented his report on the state of the libraries. The Village Department of Public Works has started work on the ceiling of the Adult library. The library will close on Saturday, January 12, 2013 in order for the work to be done in a timely manner.

4. **Library Director’s Report:**

The Library Director presented her report attached hereto as *Exhibit B*. The director presented the results of the film screening survey that was presented in the Nov/Dec. newsletter. 11 people

responded. As a result of the survey, we will be presenting an encore screening of Tuesday's movie on the following Thursday evening.

Friends of the Library Treasurer, Sara Jones, donated a first generation IPAD to the library. This will go to the Children's library loaded with appropriate apps. The library had a leak on Thursday night/Friday morning (Dec.20-21). One staff computer was damaged and had to be replaced.

The next Library Board meeting will be on February 12, 2012 at 7pm.

**5. Children's Library Coordinator Report:**

Ann DiPietro presented her report to the Board, attached hereto as *Exhibit C*. Children's programming was held over the holiday week with the exception of Book Discussion groups. These programs attracted many new families. Discussion groups will start up again in January.

**6. Budget Discussion:**

The director presented a preliminary copy of the library budget for fiscal year 2013-2014. Board members will look over distributed copies and further discussions will take place at the February meeting.

**7. Payroll Changes:**

***Resolved that the Sea Cliff Village Library Board of Trustees approve the November payroll changes. Motion made by Roseann Gertler and seconded by Kim Hertlein. Motion passes unanimously.***

**Adjournment:**

The President asked if there were any other matters to be addressed. He stated that the next regular meeting of the Board would be held on **Tuesday February 12, 2013 at 7:00 pm**. There being no further business to come before the Board, the meeting was adjourned at approximately 8:05 p.m.

*Roseann Gertler*

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Roseann Gertler  
Secretary