

DRAFT

**Sea Cliff Village Library (the “Library”)
Minutes of the Meeting of the Board of Trustees (the “Board”)
July 10, 2012 7:00 p.m.**

Trustees: Frank Murray- President
Jennifer Scheffel- Vice-President
Roseann Gertler – Secretary
Kim Hertlein – Treasurer
Ron Doering- Asst. Treasurer
Angeleta Dhandari-Donovan
Lilli Scott-Absent

Library Management: Arlene Nevens, Director
Camille Purcell, Assistant Director
Ann DiPietro, Children’s Library Coordinator

Village Representative: Tom Powell, Trustee, Village of Sea Cliff-Absent

Mr. Murray presided and Ms. Purcell acted as secretary.
Mr. Murray called the meeting to order at 7:08 p.m. At that time, a quorum was present.

- 1. Approve Minutes of the Meeting of the Board of Trustees held on June 12, 2012.**
The minutes of these meetings were circulated in advance of this meeting. Following discussion, and upon motion duly made by Roseann Gertler and seconded by Ron Doering, the following motion was adopted:

RESOLVED, that the minutes of the meeting of the Board held on June 12, 2012 substantially in the form circulated by email and as attached hereto as Exhibit A, be, and hereby are, approved. Motion passed unanimously.

- 2. Treasurer’s Report**

Having reviewed all vouchers and supporting documentation of Warrant 466 voucher #20114219 to voucher #20114244 amounting in the aggregate to \$31,007.23. I move that the Board of Trustees of the Sea Cliff Village Library approve such warrants. Trustees signed the circulated summary sheet/abstract report. Following discussion, and upon motion duly made by Kim Hertlein and seconded by Roseann Gertler.

I move that the Board of Trustees of the Sea Cliff Village Library approve such warrants. Motion made by Kim Hertlein and seconded by Roseann Gertler . Motion passed unanimously.

- 3. Buildings and Grounds Report:**

President Murray presented his report on the state of the libraries. The Beautification took care of the pruning of the bushes on the Summit Avenue side of the library. Gutters on the Children’s Library need to be cleaned.

4. Library Director's Report:

Library Director, Arlene Nevens presented her report to the Board, annexed hereto as Exhibit B. Overdrive statistics have been provided.

The Director unveiled the Library's new website for the Trustees.

Ms. Nevens went through a detailed accounting of last year's budget for the Trustees. She informed the Board that she will be absent the week of July 16-20th.

The next Library Board meeting will be on Tuesday, September 11, 2012 at 7pm.

5. Children's Library Coordinator Report:

Ann DiPietro presented her report to the Board, annexed hereto as Exhibit C. The Children's Library celebrated its annual Happy Birthday USA.

Summer book groups and library programs are filled. Many children have signed up for their Reading Records.

6. Children's Library Motion:

After meeting with the architect, Vincent Benic and his associates, the Trustees passed a motion to approve Design A101.1. The motion presented:

I move that the Sea Cliff Village Library Board, approve design A101.1 as presented by Vincent Benic Architect LLC. The architect will move forward to complete the design development phase of the project. Motion made by Roseann Gertler and seconded by Jennifer Scheffel.

Adjournment:

The President asked if there were any other matters to be addressed. He stated that the next regular meeting of the Board would be held on **Tuesday September 11, 2012 at 7:00 pm**. There being no further business to come before the Board, the meeting was adjourned at approximately 8:46 p.m. Motion to adjourn was made by Jennifer Scheffel.

Roseann Gertler

Roseann Gertler
Secretary