

DRAFT

**Sea Cliff Village Library (the “Library”)
Minutes of the Meeting of the Board of Trustees (the “Board”)
July 16, 2013 7:00 p.m.**

Trustees: Frank Murray- President
Jennifer Scheffel- Vice-President-Absent
Roseann Gertler – Secretary
Ron Doering- Financial Secretary
Kim Hertlein
Angeleta Dhandari-Donovan-Absent
Lilli Scott

Library Management: Arlene Nevens, Director
Camille Purcell, Assistant Director
Ann DiPietro, Children’s Library Coordinator

Village Representative: Ed Lieberman, Trustee, Village of Sea Cliff
Bruce Kennedy- Mayor, Village of Sea Cliff

Mr. Murray presided and Ms. Purcell acted as secretary.

Mr. Murray called the meeting to order at 7:04 p.m. At that time, a quorum was present.

1. Approval of the Minutes from the Sea Cliff Village Library Board dated June 11, 2013:

The minutes of these meetings were circulated in advance of this meeting. Following discussion, and upon motion duly made by Roseann Gertler and seconded by Kim Hertlein, the following motion was adopted:

RESOLVED, that the minutes of the meeting of the Board held on June 11, 2013 substantially in the form circulated by email and as attached hereto as Exhibit A, be, and hereby are, approved. Motion passed unanimously.

2. Financial Secretary’s Report:

Having reviewed all vouchers and supporting documentation in Warrant 480, voucher 20131328 to 20131357, amounting in the aggregate to \$13,232.56 and Warrant 480A, voucher P#20131358 to P20131359 amounting in the aggregate to \$320, I move that the Board of Trustees of the Sea Cliff Village Library approve such warrants.

I move that the Sea Cliff Village Library Board of Trustees approve such warrants. Motion duly made by Ron Doering and seconded by Kim Hertlein. Motion passed unanimously.

3. Building/Grounds Report:

Board President Frank Murray presented his report to the Board. The roof of the Children’s Library is leaking in several spots. A roofing company was sent to assess the

extent of the leak and repairs will be undertaken shortly. The lighting of the Summit Avenue steps was discussed and the Mayor assured the Board that this issue will be rectified.

4. Library Director's Report:

The Library Director presented the Board with her report, attached hereto as *Exhibit C*. Statistics for the downloadable media is included. The "Leftovers for the Library" raised \$2705. The director purchased \$431.79 worth of books from Barnes and Noble. These will go to the Library's Beach Book Cart.

The Director emphasized the need to get the HVAC and bathroom proposals in place so that she could finish the NYS Library Construction Grant in time. The Mayor informed the director that he will move the proposal process along. He informed the Board that the Village received a Community Development Grant of \$20,000.

Mike Lennon was presented with a Plaque and Certificate for all his hard work on behalf of the Library.

The Board discussed the "Leftovers for the Library" program with the Mayor and Village Trustee. Following several previous discussions, it was decided that the Friends of the Library will now receive the monies raised from this fundraiser instead of directly coming into the Library. The Friends are applying for a permit to allow the fundraiser to continue, in the meantime, until the permit comes in, the fundraiser will not be held. Further discussion on this endeavor will take place at the September meeting.

The Board will not meet in August. However the Director asked Board members to stop by at some point in August so that the Library billing could continue without interruption.

The next Library Board meeting will take place on September 10, 2013 at 7pm

5. Friends Report:

The Friends of the Library have a new Treasurer. Sara Jones has resigned her position on the Friends has Treasurer. The new Treasurer is Jeanne Millspaugh.

6. Other issues, matters:

Mayor Kennedy took this time to formally thank the Board for their service to the Village.

The President asked if there were any other matters to be addressed. He stated that the next regular meeting of the Board would be held on **Tuesday September 10, 2013 at 7:00 pm**. There being no further business to come before the Board, the meeting was adjourned at approximately 8:21 p.m.

Roseann Gertler

Roseann Gertler
Secretary