

DRAFT

**Sea Cliff Village Library (the “Library”)
Minutes of the Meeting of the Board of Trustees (the “Board”)
July 9, 2013 7:00 p.m.**

Trustees: Frank Murray- President
Jennifer Scheffel- Vice-President-Absent
Roseann Gertler – Secretary
Ron Doering- Treasurer
Kim Hertlein
Angeleta Dhandari-Donovan
Lilli Scott

Library Management: Arlene Nevens, Director
Camille Purcell, Assistant Director
Ann DiPietro, Children’s Library Coordinator

Village Representative: Ed Lieberman, Trustee, Village of Sea Cliff-Absent

Mr. Murray presided and Ms. Purcell acted as secretary.
Mr. Murray called the meeting to order at 7:04 p.m. At that time, a quorum was present.

Special Meeting of the Library Board of Trustees was called to discuss the renovation of the Children’s Library.

1. Children’s Library:

The Library Director presented to the Board a report of the Children’s Library furniture summary. After showing the Board samples of the materials to be used and the costs associated for each item/s, the Board passed the following motion:

RESOLVED, that the Sea Cliff Village Library Board of Trustees approves the allocation of funds for the procurement of furniture for the Children’s Library. These funds are not to exceed, \$20,000. Motion duly made by Angeleta Dhandari-Donovan, seconded by Kim Hertlein. Motion passed unanimously.

The Library Director presented to the Board a summary for the Adult Library furniture to be purchased with monies from the Friends of the Sea Cliff Village Library and “Leftovers for the Library” (Mike Lennon’s weekly tag sale). These outlays will include a new desk for the Library Director and the replacement of the red tops on the Circulation Desk and Computer table desk. After some discussion, the Board passed the following motion:

RESOLVED, that the Sea Cliff Village Library Board of Trustees approves the allocation of funds for the procurement of furniture for the Adult Library. These funds are not to exceed, \$5,000. Motion duly made by Kim Hertlein and seconded by Angeleta Dhandari-Donovan.

2. Children's Library Coordinator Report:

Ann DiPietro presented her report to the Board, attached hereto as *Exhibit B*. The summer programs are all well attended. The summer reading clubs have proved to be popular. iPads for the Children's Library have been well-received and the library would like to request that the Friends purchase one more iPad for their use.

3. Resolution for NYS Construction Grant:

The Director presented the Board with the following Resolution, attached hereto as *Exhibit C*.

The Board of Trustees of the Sea Cliff Village Library has read and duly adopted the application completed in the preceding pages and accompanying documents for a public construction grant to be administered in accordance with the requirements of Education Law 273-a(as Amended by Chapter 57 of the Laws of 2007) and Commissioner's Regulations 90.12.

Motion duly made by Kim Hertlein and seconded by Lilli Scott. Motion passed unanimously.

4. Personnel Changes July 2013:

The Director informed the Board about Personnel Changes in the Adult Library. Denise Ambrosait informed the Director that effective July 8, 2013, she will be reducing her hours from 25 per week to approximately 10 hours per week. She will no longer be receiving health insurance benefits.

Camille Purcell will increase her hours by 8 hours per week, effective July 8, 2013. She rate of pay will remain the same. She is entitled to health insurance.

5. Adjournment:

The President asked if there were any other matters to be addressed. He stated that the next regular meeting of the Board would be held on **Tuesday July 16, 2013 at 7:00 pm**. There being no further business to come before the Board, the meeting was adjourned at approximately 8:05 p.m.

Roseann Gertler

Roseann Gertler
Secretary