

# DRAFT

## Sea Cliff Village Library (the “Library”) Minutes of the Meeting of the Board of Trustees (the “Board”) February 11, 2014 7:00 p.m.

**Trustees:** Frank Murray- President  
Jennifer Scheffel- Vice-President  
Roseann Gertler – Secretary  
Ron Doering- Financial Secretary  
Kim Hertlein - Absent  
Angeleta Dhandari-Donovan  
Lilli Scott

**Library Management:** Arlene Nevens, Director  
Camille Purcell, Assistant Director  
Ann DiPietro, Children’s Library Coordinator

**Village Representative:** Ed Lieberman, Trustee, Village of Sea Cliff

Mr. Murray presided and Ms. Purcell acted as secretary.

Mr. Murray called the meeting to order at 7:03 p.m. At that time, a quorum was present.

1. **Approval of the Minutes from the Sea Cliff Village Library Board dated January 14, 2013**

The minutes of these meetings were circulated in advance of this meeting. Following discussion, and upon motion duly made by Roseann Gertler and seconded by Angeleta Dhandari-Donovan, the following motion was adopted:

*RESOLVED, that the minutes of the meeting of the Board held on January 14, 2014 substantially in the form circulated by email and as attached hereto as Exhibit A, be, and hereby are, approved. Motion passed unanimously.*

2. **Financial Secretary’s Report:**

Having reviewed all vouchers and supporting documentation in Warrant 490, voucher 20132701 to voucher 20132722, amounting in the aggregate to \$9907.67, and Warrant 490A, voucher P#20132723 to P#20132725, amounting in the aggregate to \$507.49. I move that the Board of Trustees of the Sea Cliff Village Library approve such warrants. *Motion duly made by Ron Doering and seconded by Angeleta Dhandari-Donovan. Motion passed unanimously.*

3. **Building/Grounds Report:**

Board President Frank Murray presented his report to the Board. Several stained ceiling panels in the Children’s Library were replaced.

#### **4. Library Director's Report:**

The Library Director presented the Director's Report, attached hereto as *Exhibit C*.

The Library received \$500 from BicMedia for using the Children's Library to film an in-house training film.

Library Advocacy Day will take place on February 26<sup>th</sup> (Wednesday).

The Library closed Monday, February 3 due to snow and had a delayed opening on February 5th due to snow storms.

The director along with several Library Trustees attended the Area 8 meeting held at the Gold Coast Library.

The next board meeting will be March 11th at 7pm.

#### **5. Children's Library Coordinator's Report:**

The Children's Library Coordinator presented her report, attached hereto as "*Exhibit D*".

All new furnishings for the Children's Library have been delivered. The various book groups have shown renewed interest, especially Myths and Morsels, were they are exploring Non-Fiction.

#### **6. Library Budget:**

At this meeting the Library Director presented her budget for the fiscal year 2014-2015.

After some discussion the following motion was made:

***Resolved that the Sea Cliff Village Library Board of Trustees adopt the attached Budget for the 2014-2015 fiscal year with expenditures totaling \$354,551, including a 3% increase for staff. Motion made by Roseann Gertler, seconded by Angeleta Dhandari-Donovan. Motion passed unanimously.***

#### **7. De-accessioning:**

The library recently de-accessioned several items. The director presented to the Board the serial numbers of these items for the Board's approval.

***I motion that the Sea Cliff Village Library Board of Trustees approve the following de-accessioned list as presented by the Library Director. Motion made by Angeleta Dhandari-Donovan, seconded by Roseann Gertler. Motion passed uniamously.***

**8. 2013 New York State Report:**

*Resolved that the Sea Cliff Village Library Board of Trustees has reviewed and accepted the 2013 NYS Report as presented. Motion made by Roseann Gertler, seconded by Lilli Scott. Motion passed unanimously.*

**9. NLS Report:**

Angeleta Dhandari-Donovan presented her report to the Library Board. Discussion centered around the Area 8 meeting. Attendees were briefed on the methodology for future Member Library Support of NLS.

The President asked if there were any other matters to be addressed. He stated that the next regular meeting of the Board would be held on **Tuesday March 11, 2014 at 7:00 pm**. There being no further business to come before the Board, the meeting was adjourned at approximately 8:10 pm.

*Roseann Gertler*

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Roseann Gertler  
Secretary