

**Sea Cliff Village Library (the “Library”)
Minutes of the Meeting of the Board of Trustees (the “Board”)
June 13, 2012 7:00 p.m.**

Trustees: Frank Murray- President
Jennifer Scheffel- Vice-President-Absent
Roseann Gertler – Secretary
Kim Hertlein – Treasurer
Ron Doering- Asst. Treasurer-Absent
Angeleta Dhandari-Donovan
Lilli Scott

Library Management: Arlene Nevens, Director
Camille Purcell, Assistant Director
Ann DiPietro, Children’s Library Coordinator

Village Representative: Tom Powell, Trustee, Village of Sea Cliff-Absent

Mr. Murray presided and Ms. Purcell acted as secretary.
Mr. Murray called the meeting to order at 7:00 p.m. At that time, a quorum was present.

- 1. Approve Minutes of the Meeting of the Board of Trustees held on April 10, 2012, April 24, 2012 and May 8, 2012. The minutes of these meetings were circulated in advance of this meeting. Following discussion, and upon motion duly made by Roseann Gertler and seconded by Angeleta Dhandari-Donovan, the following motion was adopted:**

RESOLVED, that the minutes of the meeting of the Board held on April 10, April 24 and May 8, 2012 substantially in the form circulated by email and as attached hereto as Exhibit A, be, and hereby are, approved. Motion passed unanimously.

- 2. Treasurer’s Report**

Having reviewed all vouchers and supporting documentation of Warrant 465 voucher #20114007 to voucher #20114032 amounting in the aggregate to \$30,669.32. I motion that the Board of Trustees of the Sea Cliff Village Library approve such warrants. Trustees signed the circulated summary sheet/abstract report. Following discussion, and upon motion duly made by Kim Hertlein and seconded by Roseann Gertler.

I move that the Board of Trustees of the Sea Cliff Village Library approve such warrants. Motion made by Kim Hertlein and seconded by Roseann Gertler . Motion passed unanimously.

3. Buildings and Grounds Report:

President Murray presented his report on the state of the libraries. The Village needs to prune the greenery bordering the Summit Avenue steps of the library. Trustee Scott mentioned that the Beautification Committee will take care of this instead.

4. Library Director's Report:

Library Director, Arlene Nevens presented her report to the Board, annexed hereto as Exhibit B. Overdrive statistics have been provided.

The library will be adding three new online services for its patrons: **Legal Forms, Priceit Antiques & Collectibles** and **Mango** languages, starting in July.

The "Library at the Beach" cart will be set-up and delivered to the Sea Cliff Beach by the weekend of June 23.

Mike Lennon's "Leftovers for the Library" Saturday tag sale has been a great success. Many thanks to Mike for all his hard work.

The next Library Board meeting will be on Tuesday, July 10, 2012 at 7pm.

5. Children's Library Coordinator Report:

Ann DiPietro presented her report to the Board, annexed hereto as Exhibit C. The Children's Coordinator had a very busy Spring season. Founders' Day in early May and the Memorial Day Breakfast and Parade were well attended.

Ms. DiPietro visited Sea Cliff School and spoke to over 400 students. The children were introduced to the summer programs the library has planned.

Future events: Storytime at the Beach, Family Book Group, Chessnuts, Happy Birthday USA and assorted programs.

6. Friends Report:

The Friends are planning a Father's Day Book Plate push. They had a very successful Giant Gently Used Book Sale in June, netting almost \$800.00. Pursuing new ideas for Fundraising (Halloween Spooktacular) and have brought in two new members.

7. Motion:

Pursuant to the approved Budget for 2012-2013, the Library Board of Trustees approves salary increases of 3% for each staff member. *Motion made by Roseann Gertler and seconded by Lilli Scott. Motion passed unanimously.*

8. Report on Trustee Institute:

Trustees Lilli Scott and Angeleta-Dhandari-Donovan commented on their experiences at the Library Board of Trustees seminar they attended.

Lilli attended a lecture on Library Buildings in the Future. Angeleta attended a lecture on parliamentary procedures.

Adjournment:

The President asked if there were any other matters to be addressed. He stated that the next regular meeting of the Board would be held on **Tuesday July 10, 2012 at 7:00 pm**. There being no further business to come before the Board, the meeting was adjourned at approximately 8:22 p.m. Motion to adjourn was made by Lilli Scott.

Roseann Gertler

Roseann Gertler
Secretary