

DRAFT
Sea Cliff Village Library (the “Library”)
Minutes of the Meeting of the Board of Trustees (the “Board”)
January 13, 2015 7:00 p.m.

Trustees: Frank Murray- President
Jennifer Scheffel- Vice-President - Absent
Roseann Gertler – Secretary
Ron Doering- Financial Secretary
Kim Hertlein - Absent
Angeleta Dhandari-Donovan
Lilli Scott

Library Management: Arlene Nevens, Director
Camille Purcell, Assistant Director
Ann DiPietro, Children’s Library Coordinator

Village Representative: Kevin McGilloway, Trustee, Village of Sea Cliff - Absent

Mr. Murray presided and Ms. Purcell acted as secretary.
Mr. Murray called the meeting to order at 7:03 p.m. At that time, a quorum was present.

1. Approval of the Minutes from the Sea Cliff Village Library Board dated December 9, 2014.

Resolved that the Sea Cliff Village Library Board of Trustees approve the minutes of the meetings of December 9, 2014. Motion duly made by Roseann Gertler, seconded by Angeleta Dhandari-Donovan. Motion passed unanimously.

2. Financial Secretary’s Report:

Having reviewed all vouchers and supporting documentation in Warrant 54, amounting in the aggregate to \$21,170.89 and Warrant 54A, amounting in the aggregate to \$253.50. I move that the Board of Trustee of the Sea Cliff Village Library approve such warrants. Motion duly made by Ron Doering, seconded by Roseann Gertler. Motion passed unanimously.

The Board reviewed mid-year expenses and revenue in preparation for 2015-16 Budget. Noted variances are a temporary increase in Internet expenses as we transition to a new vendor.

3. Building/Grounds Report:

Library Board of Trustees President, Frank Murray, presented his report on Buildings/Grounds. Children’s Library renovation was discussed. Work is proceeding on the Children’s Library. The library will continued to be housed upstairs in Village Hall Room C until mid-February.

4. Library Director's Report:

The Library Director presented her Report, attached hereto as "Exhibit C". North Shore Reads event will be presented in March on Thursday the 26th at 7pm at the Metropolitan in Glen Cove. The book to be discussed is Alice Hoffman's Museum of Extraordinary Things. Ms. Hoffman will be the guest speaker.

The director would like to thank assistant director, Camille Purcell for overseeing the library's operation while the director was out.

The library received \$25.00 gift from Diane Mullen.

The Village attorney is still working on a Conflict of Interest Policy.

The director would like to get estimates for repairing the walls and ceiling in the Library. She will try for another Construction Grant from NY State.

The work continues in the Children's Library. A decision was made to restore the ceiling. This involved changing the lighting plan. The director met with a carpet installer for the Children's Library. The Friends have committed \$5,000 towards this.

Advocacy Day will be held on Wednesday, February 25th. Participants will travel to Albany to meet with legislators about library funding.

Next Board meeting will be Tuesday, February 10th at 7pm.

5. Assistant Director's Report:

Assistant Director, Camille Purcell, presented her report on the Young Adult department, attached hereto as "Exhibit D". The YA department will be presenting several programs for this age group. It is encouraging to see that we have an on-going tutoring session for one of our patrons and teachers at North Shore.

Upcoming events: Babysitter Training Course, ACT practice test and Library MiniCon Event.

6. Children's Library Coordinator's Report:

The Children's Library Coordinator presented her report, attached hereto as "Exhibit E".

The Children's Library is now meeting in Meeting Room C of Village Hall. A small collection of picture books, dvds, novels and assorted toys are available for patron use. All programs will take place in this space until renovations are completed.

Ann DiPietro, the Library Coordinator, has informed all her program attendees of the library's new location. Despite the move, programs have been running.

The library presented a Holly Jolly Coding class in which 30 children were in attendance. Introduction to the Nutcracker went very well. Many attended the event in costume.

Family Book Night continues to be very popular, 12 hardy patrons met for dinner and a book discussion.

7. Director's Evaluation:

Discussion ensued regarding the instrument to be used to evaluate the Library Director. The Board will look over the documents which the Board President distributed and come back to discuss at the next meeting.

8. Disposition of Library Equipment:

The library discarded a monitor - Monitor# 6-1-257-86-07 – no longer working. Computer table at the Adult Library – Table# 6-1-307-4

Move that the Sea Cliff Village Library Board of Trustees approves the disposal of the computer monitor and table referenced above. Motion duly made by Angeleta Dhandari Donovan, seconded by Roseann Gertler. Motion passed unanimously.

9. NLS Report: no report

10. Friends Report: no report

11. Other Issues:

The Board President asked if there were any other matters to be addressed. He stated that the next meeting of the Board would take place on Tuesday, February 10th at 7pm. There being no further business before the Board the meeting was adjourned at approximately 8:20pm.

Roseann Gertler

Roseann Gertler
Secretary