

**DRAFT (06/09/2015)**

**Sea Cliff Village Library (the “Library”)  
Minutes of the Meeting of the Board of Trustees (the “Board”)  
June 9, 2015 7:00 p.m.**

**Trustees:** Frank Murray- President  
Jennifer Scheffel- Vice-President  
Roseann Gertler – Secretary  
Ron Doering- Financial Secretary  
Kim Hertlein - Absent  
Angeleta Dhandari-Donovan - Absent  
Lilli Scott

**Library Management:** Arlene Nevens, Director  
Camille Purcell, Assistant Director  
Ann DiPietro, Children’s Library Coordinator

**Village Representative:** Kevin McGilloway, Trustee, Village of Sea Cliff - Absent

Mr. Murray presided and Ms. Purcell acted as secretary.  
Mr. Murray called the meeting to order at 7:05 p.m. At that time, a quorum was present.

**1. Approval of the Minutes from the Sea Cliff Village Library Board dated May 12, 2015.**

*Resolved that the Sea Cliff Village Library Board of Trustees approve the minutes of the meetings of May 12, 2015. Motion duly made by Roseann Gertler, seconded by Lilli Scott. Motion passed unanimously.*

**2. Financial Secretary’s Report: Approval of the Financial Secretary’s Report.**

*The Board, having reviewed all vouchers and supporting documentation in Warrant 59 amounting in the aggregate to \$24,003.31 and Warrant 59A amounting in the aggregate to \$267.76, I move that the Board of Trustee of the Sea Cliff Village Library approve such warrants. Motion duly made by Ron Doering and seconded by Jennifer Scheffel.*

**3. President’s Report:**

Library Board of Trustees President, Frank Murray, presented his report. The president and recording secretary interviewed three candidates who had expressed interest in joining the Library Board. Upon reviewing each candidate, they recommended Christine Abbenda to fill the position to be vacated by Jennifer Scheffel. The president publically thanked Jennifer for her service on the Board.

*Resolved, that the Sea Cliff Village Library Board of Trustees, recommend to Mayor Kennedy, Christine Abbenda, to fill the position of trustee to be vacated by Jennifer Scheffel.*

#### **4. Library Director's Report:**

The Library Director presented her Report, attached hereto as "*Exhibit C*".  
The library is looking into a Museum Pass for the Whitney Museum in NYC.

The new copy machine has been installed.

The Centennial/Grand Reopening Party was a great success. Thanks to all who made this a great success.

The Library will head back to the beach at the end of June.

ESL classes have been going well. They have 10 students; however, not every student comes to every session. The director plans on meeting with the School Superintendent in the fall to discuss how we could further provide for these families.

We have received notification of an e-rate reimbursement of \$602 for the new data line at the Children's Library.

We have received \$500 for the Intrepid Museum from the GVA.

Debra Dumas met with the library director to discuss the lighting in the Adult Library.

The director asked the Board to approve a one-time fee of \$500 for the library's new Mobile app. This would come with a \$75/year maintenance fee.

Next Board meeting will be Tuesday, July 14th at 7pm.

#### **5. Assistant Director's Report:**

Assistant Director, Camille Purcell, presented her report, attached hereto as "*Exhibit D*".

Sea Cliff School librarian, Elyse Kushel, invited Ms. Purcell to speak to the 5<sup>th</sup> grade students to talk about summer reading programs and age appropriate events to be held at the library. Part of their summer reading assignment, is for the kids to all have library cards. We should see some kids signing up this summer.

Programming is light in the summer months because of camps and vacations; however we are offering some great programs for Adults and Young Adults. See attached flyer.

The library is on several social media sites: Facebook, Twitter, Pinterest and Goodreads. Follow us.

#### **6. Children's Library Coordinator's Report:**

The Children's Library Coordinator presented her report, attached hereto as "*Exhibit E*".

The Children's Library had a very busy May. Founders' Day Celebration was a hit with the kids. The Maypole was set-up and children and adults alike danced around it. 100 tiny cupcakes were distributed in honor of the 100<sup>th</sup> anniversary of the library's founding.

Memorial Day Breakfast and Parade was attended by about 50 people who gathered for breakfast on the lawn and then marched proudly behind the Library's banner.

The May 30<sup>th</sup> Centennial Celebration was a huge success. The Friends of the Library put on a wonderful event filled with food, speeches and fun. Senator Marcellino was in attendance and presented the Library with a Proclamation.

School visit: Ann met with k-4<sup>th</sup> grade to discuss summer reading programming and clubs. Many kids have stopped by to pick up their reading logs.

#### **7. Children's Library Renovation:**

Sound continues to be an issue with a very harsh echo throughout the building. An area rug will be put down to see if this absorbs some of the sound in the building. This rug has been donated by a library patron. A section of the uplights that surround the ceiling have gone out. The contractor has been notified.

#### **8. De-accessioned Items:**

The following items having been replaced, have been discarded:

**Inventory#:**

**826-36-02      HP Printer from Children's Library**  
**826-38-2004    HP Printer from Adult Library**

**826-53            HP m475 copy machine**

**Resolution:**

*I move that the Sea Cliff Library Board of Trustees approve the de-accessioning of the aforementioned items. Motion duly made by Roseann Gertler, seconded by Jennifer Scheffel. Motion passed unanimously.*

#### **9. NLS Report: no report**

#### **10. Friends of the Library Report:**

The director read the Friends of the Library Report for Carol Poll (Friends President)  
The book sale held on June 6<sup>th</sup> netted approx. \$900+. Due to the lack of support for the shed to house items at this moment, there will be no Offbeat Artifacts sales.

There being no further business before the Board the meeting was adjourned at approximately 9:10pm.

*Roseann Gertler*

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Roseann Gertler  
Secretary