

DRAFT (03/10/2015)

**Sea Cliff Village Library (the “Library”)
Minutes of the Meeting of the Board of Trustees (the “Board”)
March 10, 2015 7:00 p.m.**

Trustees: Frank Murray- President
Jennifer Scheffel- Vice-President - Absent
Roseann Gertler – Secretary - Absent
Ron Doering- Financial Secretary
Kim Hertlein
Angeleta Dhandari-Donovan
Lilli Scott

Library Management: Arlene Nevens, Director
Camille Purcell, Assistant Director
Ann DiPietro, Children’s Library Coordinator

Village Representative: Kevin McGilloway, Trustee, Village of Sea Cliff

Mr. Murray presided and Ms. Purcell acted as secretary.
Mr. Murray called the meeting to order at 7:09 p.m. At that time, a quorum was present.

1. Approval of the Minutes from the Sea Cliff Village Library Board dated February 10, 2015.

Resolved that the Sea Cliff Village Library Board of Trustees approve the minutes of the meetings of February 10, 2015. Motion duly made by Ron Doering, seconded by Angeleta Dhandari-Donovan. Motion passed unanimously.

2. Financial Secretary’s Report:

Having reviewed all vouchers and supporting documentation in Warrant 56, amounting in the aggregate to \$43,378.95 and Warrant 56A, amounting in the aggregate to \$12.80, I move that the Board of Trustees of the Sea Cliff Village Library approve such warrants. Motion duly made by Ron Doering, seconded by Angeleta Dhandari Donovan. Motion passed unanimously.

3. Building/Grounds Report:

Library Board of Trustees President, Frank Murray, presented his report on Buildings/Grounds. Lighting at the Adult was discussed. Children’s Library is almost completed. A committee was appointed to head up the celebration of the Children’s Library centennial celebration. Lilli, Angeleta and Kim agreed to be on this committee.

4. Library Director's Report:

The Library Director presented her Report, attached hereto as "Exhibit C". North Shore Reads event will be presented in March on Thursday the 26th at 7pm at the Metropolitan in Glen Cove. The book to be discussed is Alice Hoffman's Museum of Extraordinary Things. Ms. Hoffman will be the guest speaker.

The library had a delayed opening due to weather on Tuesday February 17th and closed most of Saturday February 14 due to an electrical outage.

The work continues in the Children's Library. Completion date for this project is now March 13th. Perimeter shelving is being stripped and restained and the freestanding picture book shelving units are being replaced with new perimeter shelving in the spaces that the radiators had been.

The library received the following:

- Balance of State Aid \$133
- eCommerce payments \$105.80
- first payment of Special Legislative Grant from Assemblyman Lavine of \$562.50
- Gift of \$25 from Diane Mullen

The library would like to start a video game collection. (See attached, "**Exhibit D**")

Next Board meeting will be Tuesday, April 14th at 7pm.

5. Assistant Director's Report:

Assistant Director, Camille Purcell, presented her report on the Young Adult department, attached hereto as "Exhibit E".

YA programs have been well attended. 28 students took our free ACT practice test given by Kaplan. We have a series of three YA programs to be presented by the SC Makeshop. Our main event will be the Library Comic Con taken place in late April.

Our spring events for Adults feature poetry, art lectures, classic movies, feature films and computer classes.

6. Children's Library Coordinator's Report:

The Children's Library Coordinator presented her report, attached hereto as "Exhibit F".

The Children's Library is now meeting in Meeting Room C of Village Hall. A small collection of picture books, dvds, novels and assorted toys are available for patron use. All programs will take place in this space until renovations are completed.

Family Book Night has been well-attended. Despite the terrible weather, a number of families come to participate in this very Sea Cliffian event.

The Middle School Mock Trial club continues to meet upstairs and the SC Makeshop will be giving a class on March 26 for K-5th grade.

7. Children's Library Renovation:

The library is almost completed. A committee was formed to help plan a celebration in honor of the 100th anniversary of the Stenson Memorial Library. This committee, comprised of Angeleta, Lilli and Kim, will meet to formulate plans for the event.

8. Trustee Reappointment:

Roseann Gertler and Jennifer Scheffel's terms of office are up in April.

Recommendation: The Sea Cliff Village Library Board of Trustees recommends Roseann Gertler and Jennifer Scheffel be appointed for five year terms ending in April 2020. Motion made by Ron Doering, seconded by Angeleta Dhandari Donovan. Motion passed unanimously.

9. NYS Annual Report:

Each year we must file a report to New York State which the Board must review and accept.

Resolved that the Sea Cliff Village Library Board of Trustees assures that the Sea Cliff Village Library operated in accordance with all provisions of Education Law and the Regulations of the Commissioner, and assures that the Annual Report was reviewed and accepted. Motion made by Kim Hertlein and seconded by Lilli Scott.

10. Policy Manual Changes: tabled until next month

11. Friends Report: no report

12. NLS:

Angeleta Dhandari Donovan presented her report.

The Board President asked if there were any other matters to be addressed. He stated that the next meeting of the Board would take place on Tuesday, April 14th at 7pm. There being no further business before the Board the meeting was adjourned at approximately 8:20pm.

Roseann Gertler

Roseann Gertler
Secretary