

## DRAFT

### Sea Cliff Village Library (the “Library”) Minutes of the Meeting of the Board of Trustees (the “Board”) October 13, 2015 7:00 p.m.

#### Trustees:

Roseann Gertler – President  
Frank Murray- Vice-President  
Lilli Scott – Secretary  
Ron Doering- Financial Secretary  
Kim Hertlein  
Angeleta Dhandari-Donovan - Absent  
Christine Abbenda

#### Library Management:

Arlene Nevens, Director  
Camille Purcell, Assistant Director  
Ann DiPietro, Children’s Library Coordinator

#### Village Representative:

Kevin McGilloway, Trustee, Village of Sea Cliff - Absent

Ms. Gertler presided and Ms. Purcell acted as secretary.

Ms. Gertler called the meeting to order at 7:05 p.m. At that time, a quorum was present.

#### 1. Approval of the Minutes from the Sea Cliff Village Library Board dated September 15, 2015.

*Resolved that the Sea Cliff Village Library Board of Trustees approve the minutes of the meetings of September 15, 2015.. Motion duly made by Lilli Scott, seconded by Frank Murray. Motion passed unanimously.*

#### 2. Financial Secretary’s Report:

*The Board, having reviewed all vouchers and supporting documentation in Warrant 63, amounting in the aggregate to \$24,208.18, and Warrant 63A, amounting in the aggregate to \$2292.2, I move that the Board of Trustee of the Sea Cliff Village Library approve such warrants. Motion duly made by Ron Doering, seconded by Frank Murray. Motion passed unanimously.*

#### 3. President’s Report:

Library Board of Trustees President, Roseann Gertler, presented her report on the Buildings/Grounds. The president informed other Board members that she was invited to speak at the upcoming Friends of the Library meeting. A light is still out on the Summit Avenue side of the Library.

#### **4. Library Director's Report:**

The Library Director presented her Report.

The director attended the annual Civic Association's Newcomer's Event. The director signed up 18 new members. The director also attended the Sea Cliff School PCA meeting, where she gave the parents a brief overview of library services that we offer.

She informed John Miranda about the light being out on Summit Avenue and also the loose railing on Sea Cliff Avenue. Mr. Miranda mentioned that both items are on his "to do" list. He also informed the director that once the waterproofing of the building is completed, replastering can begin.

We received 90% of our NYS Aid in the amount of \$1265.

The Children's Library is presenting a series of music programs. The cost of the program is \$500, which will come out of the Gift funds.

Library Open House is scheduled for October 17<sup>th</sup> (Saturday) from 1-4pm to introduce residents to all that we offer.

Next Board meeting will be Tuesday, November 10 at 7pm.

#### **5. Assistant Director's Report:**

The assistant director presented her report.

Over 25 students attended our college essay program. 27 students took the practice ACT practice test which we offered. Our lecture featuring the Long Island Paranormal Investigators was a success. We had 26 attendees. We also had some positive feedback on the lecture on our social media sites.

#### **6. Children's Library Coordinator Report:**

The Children's Library Coordinator presented her report. All programs have good attendance. Noise continues to be a problem despite the addition of a noise reduction machine. Also the uplighting is out in certain spots around the ceiling perimeter and the outside entrance lights are not working.

#### **7. IT Policy:**

*Moved that the Sea Cliff Library Board of Trustees adopt the Baldwin Public Library IT Policy and amend it to read Sea Cliff. Motion duly made by Kim Hertlein and seconded by Frank Murray. Motion passed unanimously.*

**8. Funding of the Children's Library Renovation:**

Discussion ensued about the library's willingness to help the Village in its shortfall of the renovation of the Children's Library. It was decided that the Library pay for the addition of an area rug and bookshelf for the Children's Library. The Director will write a letter to the Mayor and Village Board about this issue.

*Resolved that the Sea Cliff Village Library Board of Trustees approve a motion for the library to purchase an area rug and bookshelf for the Children's Library not to exceed \$2000. Motion made by Kim Hertlein and seconded by Lilli Scott. Motion passed unanimously.*

**9. NLS Report:** no report

**10. Friends of the Library:**

The director presented for the Friends. The Offbeat Artifacts sale netted \$1100.

**11. Other Issues...**

The next library Board of Trustees meeting will take place on **Tuesday, November 10, 2015 at 7:00 pm**. There being no further business to come before the Board, the meeting was adjourned at approximately 8:10 pm.

*Lilli Scott*

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Lilli Scott  
Secretary