

DRAFT

**Sea Cliff Village Library (the “Library”)  
Minutes of the Meeting of the Board of Trustees (the “Board”)  
September 10, 2013 7:00 p.m.**

**Trustees:** Frank Murray- President  
Jennifer Scheffel- Vice-President  
Roseann Gertler – Secretary  
Ron Doering- Financial Secretary  
Kim Hertlein - Absent  
Angeleta Dhandari-Donovan-Absent  
Lilli Scott

**Library Management:** Arlene Nevens, Director  
Camille Purcell, Assistant Director  
Ann DiPietro, Children’s Library Coordinator

**Village Representative:** Ed Lieberman, Trustee, Village of Sea Cliff - Absent

Mr. Murray presided and Ms. Purcell acted as secretary.

Mr. Murray called the meeting to order at 7:16 p.m. At that time, a quorum was present.

**1. Approval of the Minutes from the Sea Cliff Village Library Board dated July 9 and July 16, 2013**

**The minutes of these meetings were circulated in advance of this meeting. Following discussion, and upon motion duly made by Roseann Gertler and seconded by Lilli Scott, the following motion was adopted:**

***RESOLVED, that the minutes of the meeting of the Board held on July 9 and July 16, 2013 substantially in the form circulated by email and as attached hereto as Exhibit A, be, and hereby are, approved. Motion passed unanimously.***

**2. Financial Secretary’s Report:**

**Having reviewed all vouchers and supporting documentation in Warrant 482, voucher 20131529 to 20131555, amounting in the aggregate to \$47,341.59 and Warrant 482A, voucher P20131556 to P20131558 amounting in the aggregate to \$2045.75, and Warrant 483, voucher 20131699 to voucher 20131721 amounting in the aggregate to \$37,778.08 and Warrant 483A, voucher P20131722 amounting in the aggregate to \$195, I move that the Board of Trustees of the Sea Cliff Village Library approve such warrants.**

***I move that the Sea Cliff Village Library Board of Trustees approve such warrants. Motion duly made by Ron Doering and seconded by Roseann Gertler. Motion passed unanimously.***

**3. Building/Grounds Report:**

Board President Frank Murray presented his report to the Board. There is some mortar and stone loose on the steps of the Children’s Library. A crack exists inside the Children’s Library on the wall where the DVDs are displayed. Also the Children’s

Library is in need of a power wash. The Adult Library also has some loose mortar and stones in the front. The Library Board President will contact the Village Administrator so that these issues can be addressed.

#### **4. Library Director's Report:**

The Library Director presented the Board with her report, attached hereto as *Exhibit C*. Statistics for the downloadable media is included. The "Leftovers for the Library" program generated \$519. This was given to the Friends of the Library. From now on the program will be called: "Offbeat Artifacts" and all the proceeds will go directly to the Friends of the Library.

The Library received \$53.24 from eCommerce payments.  
The Library received \$56.93 from Better World Books for commission on books sold.  
The Library received \$190 in donations in memory of Lorraine Kutch.  
The Library received a gift of \$25 from Diane Mullen.

The Children's Library will receive donations in memory of Jacqueline Hudak.

#### **Children's Library:**

The Director submitted the Construction Grant for the Children's Library make-over. The total cost for the work is \$152,934. The total eligible cost is \$150,474 as a charge \$2,469 for a temporary bathroom is not eligible in this program. The maximum we could get from NYS is \$75,237; the typical grant allowance would give us \$60,189. The director should know in mid-September what the Grant will be. The money will not come before late Spring of 2014.

We have bought 3 additional iPads for the Children's Library. The chairs and tables for the Children's Library have been delivered. Unfortunately, some of the chairs are too wide to fit under the tables. The director and the Children's Coordinator are working with the designer to rectify the situation.

There is an NLS meeting on September 30, 2013 at 7pm at NLS.  
The next board meeting will be on October 8, 2013 at 7pm.

#### **5. Children's Library Coordinator's Report:**

The Children's Library Coordinator presented her report, attached hereto as "*Exhibit D*". The Children's Library had a wonderful summer full of well attended events and programs. Twenty children were handed Reading Club Trophies.

Fall programming will begin the second week of September. Family Book Night will occur once a month. Mini-Mart donations will take place the Saturday before the event.

#### **6. NLS Report:**

The director presented the NLS report to the library for Library Board member Angeleta Dhandari-Donovan. The director informed the Board of an NLS meeting on September 30 at 7pm to be held at NLS to discuss Member Library Support for NLS.

There will be no change in library support for NLS for year 2014; however a gradual increase in our support will take effect over a two year period starting 2015.

The President asked if there were any other matters to be addressed. He stated that the next regular meeting of the Board would be held on **Tuesday October 8, 2013 at 7:00 pm**. There being no further business to come before the Board, the meeting was adjourned at approximately 7:50 p.m.

*Roseann Gertler*

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Roseann Gertler  
Secretary