

**Sea Cliff Village Library (the “Library”)
Minutes of the Meeting of the Board of Trustees (the “Board”)
February 12, 2013 7:00 p.m.**

Trustees: Frank Murray- President
Jennifer Scheffel- Vice-President
Roseann Gertler – Secretary
Kim Hertlein – Treasurer
Ron Doering- Asst. Treasurer
Angeleta Dhandari-Donovan
Lilli Scott

Library Management: Arlene Nevens, Director
Camille Purcell, Assistant Director
Ann DiPietro, Children’s Library Coordinator

Village Representative: Tom Powell, Trustee, Village of Sea Cliff-Absent

Mr. Murray presided and Ms. Purcell acted as secretary.
Mr. Murray called the meeting to order at 7:04 p.m. At that time, a quorum was present.

- 1. Approve Minutes of the Meeting of the Board of Trustees held on January 8, 2013.**
The minutes of these meetings were circulated in advance of this meeting. Following discussion, and upon motion duly made by Roseann Gertler and seconded by Lilli Scott, the following motion was adopted:

RESOLVED, that the minutes of the meeting of the Board held on January 8, 2012 substantially in the form circulated by email and as attached hereto as Exhibit A, be, and hereby are, approved. Motion passed unanimously.

- 2. Treasurer’s Report:**

Having reviewed all vouchers and supporting documentation in Warrant 474, voucher 2013260 to 20130290, amounting in the aggregate to \$24,688.90, I move that the Board of Trustee of the Sea Cliff Village Library approve such warrants.

I move that the Board of Trustees of the Sea Cliff Village Library approve such warrants. Motion made by Ron Doering and seconded by Roseann Gertler. Motion passes unanimously.

- 3. Buildings and Grounds Report:**

President Murray presented his report on the state of the libraries. A bond is to be floated to effect more repairs to the Adult Library Building.

- 4. Library Director’s Report:**

The Library Director presented her report attached hereto as *Exhibit B*. The library will be circulating a museum pass to the Vanderbilt Museum at a cost of \$500.00. This year’s pass will include entrance into the planetarium.

We are renewing the LI Children's Museum pass at a cost of \$850.00, with money to be taken out of the Broader Horizon account.

The director, assistant director, children's library coordinator and board president met to discuss a scaled down restoration of the Children's Library. Several items were identified to be in need of repair or replacement. These items included shelving replacements, refurbishment of the wooden shelves, new soft seating, ceiling and light fixtures, and painting.

They met in consultation with a library furnishings specialist, Doris Newman to discuss pricing for some of the above items. She sent the committee several websites to consult for design purposes. We will continue to explore the options available and see about overall cost outlays.

The director included a copy of her letter to Mayor Kennedy outlining the plan for the Children's Library.

The next Library Board meeting will be on March 12, 2013 at 7pm.

5. Children's Library Coordinator Report:

Ann DiPietro presented her report to the Board, attached hereto as *Exhibit C*. The Coordinator presented to the Children's Division of NLS, her Storytime at Sea Cliff Beach program. Discussions for summer programming ideas was the topic of the meeting.

6. Adoption of the 2013-2014 Library Budget:

The director presented her final budget for the fiscal year 2013-2014 for the Board's approval.

Resolved that the Sea Cliff Village Library Board of Trustees adopt the attached Budget for the 2013-2014 fiscal year with expenditures totaling \$355,310, including a 3% increase for staff. Motion approved by Kim Hertlein, seconded by Angeleta Dhandari-Donovan. Motion passed unanimously.

Adjournment:

The President asked if there were any other matters to be addressed. He stated that the next regular meeting of the Board would be held on **Tuesday March 12, 2013 at 7:00 pm**. There being no further business to come before the Board, the meeting was adjourned at approximately 8:05 p.m.

Roseann Gertler

Roseann Gertler
Secretary