

**Sea Cliff Village Library (the “Library”)
Minutes of the Meeting of the Board of Trustees (the “Board”)
October 9, 2012 7:00 p.m.**

Trustees: Frank Murray- President
Jennifer Scheffel- Vice-President
Roseann Gertler – Secretary
Kim Hertlein – Treasurer
Ron Doering- Asst. Treasurer
Angeleta Dhandari-Donovan
Lilli Scott

Library Management: Arlene Nevens, Director
Camille Purcell, Assistant Director
Ann DiPietro, Children’s Library Coordinator

Village Representative: Tom Powell, Trustee, Village of Sea Cliff-Absent

Mr. Murray presided and Ms. Purcell acted as secretary.
Mr. Murray called the meeting to order at 7:03 p.m. At that time, a quorum was present.

- 1. Approve Minutes of the Meeting of the Board of Trustees held on September 11, 2012. The minutes of these meetings were circulated in advance of this meeting. Following discussion, and upon motion duly made by Roseann Gertler and seconded by Ron Doering, the following motion was adopted:**

RESOLVED, that the minutes of the meeting of the Board held on September 11, 2012 substantially in the form circulated by email and as attached hereto as Exhibit A, be, and hereby are, approved. Motion passed unanimously.

- 2. Treasurer’s Report**

Having reviewed all vouchers and supporting documentation of Warrant 469 voucher #20114837 to voucher #20114858 amounting in the aggregate to \$24,427.23. I move that the Board of Trustees of the Sea Cliff Village Library approve such warrants. Trustees signed the circulated summary sheet/abstract report. Following discussion, and upon motion duly made by Kim Hertlein and seconded by Jennifer Scheffel.

I move that the Board of Trustees of the Sea Cliff Village Library approve such warrants. Motion made by Kim Hertlein and seconded by Jennifer Scheffel. Motion passed unanimously.

- 3. Buildings and Grounds Report:**

President Murray presented his report on the state of the libraries. The plaster and spackling of the interior sections of the library will commence shortly. The Library will be given notice so that they may proceed accordingly.

4. Library Director's Report:

Library Director, Arlene Nevens presented her report to the Board, annexed hereto as Exhibit B. Overdrive statistics have been provided.

The director noted that while book statistics may have dropped off from last year, the Board must take into account the increase in downloadable e and audiobooks.

The Library has asked the Friends to purchase two iPads, one for the Children's Library and one for the Young Adult section. These will be loaded with appropriate and suggested apps. They would be for in library use only.

We are extending our Sea Cliff Library@ the Beach program to include baskets of books at Arata's, B. Brown's, The Sea Cliff Bistro and the Sea Cliff Bagel Shop.

We have received 90% of our State Aid. Thank you letters have gone out to Mike Lennon for his work on "Leftovers for the Library" and Diane Mullen.

The Director will be on vacation beginning Nov 5th and returning Nov. 15th. The Assistant Director will be in charge in her absence.

Important dates:

October 29th NLS Board meeting at 7:30pm

November 13th Library Board meeting at 7pm.

5. Children's Library Coordinator Report:

Ann DiPietro presented her report to the Board, annexed hereto as Exhibit C. The Children's library has started a new group-Family Book Night. The library had a nice showing at the annual Minimart. They netted about \$400.00.

Future events: Halloween Party.

October 24th special workshop at the Nassau Library System on Autism.

6. Children's Library Architect:

Vincent Benic presented to the Board and Village Administrator John Mirando the completion of his firm's Design Development phase of the renovation of the Children's Library. The architect also fielded questions regarding the plans. At this point in time, the Library Board will speak to the Village Mayor to assess whether we should proceed with the project.

Adjournment:

The President asked if there were any other matters to be addressed. He stated that the next regular meeting of the Board would be held on **Tuesday November 13, 2012 at 7:00 pm**. There being no further business to come before the Board, the meeting was adjourned at approximately 8:56 p.m. Motion to adjourn was made by Jennifer Scheffel.

Roseann Gertler

Roseann Gertler
Secretary